



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 September 2021 and 31 December 2021

This Plan gives 28 clear days' notice of key decisions which either the Cabinet or individual Cabinet Portfolio Holders expect to take over the next few months. An authority cannot take a key decision without giving 28 clear days' notice unless an urgent decision is required.

“Key decisions” are defined as those Executive/Cabinet decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council's budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £50,000).
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

Although it is not a statutory requirement this Forward Plan also contains details of other major decisions likely to be taken by the Cabinet, or individual Portfolio Holders, during the same period.

Occasionally it is not possible to give 28 days' notice of a specific decision and so include the details in the forward plan. In those circumstances urgent key decisions may still be made under the urgency procedures set out in the Access to Information Procedure Rules within the Council's Constitution.

A decision notice for each key decision made is published within 6 days of it having been made.

Whilst the majority of decisions listed in this Plan will be taken at meetings which are open to the public to attend, there may be some decisions which are considered in private meetings because the reports for the meeting contain confidential or exempt information under Schedule 12A of the Local

Government Act 1972 (see below for relevant paragraphs) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you object to a report being considered in private you can tell us why by emailing DemocraticServices@newcastle-staffs.gov.uk or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:

Leader of the Council (One Council, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance, Town Centres & Growth)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Gill Heesom
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Jill Waring
Cabinet Portfolio Holder (Strategic Planning)	Councillor Paul Northcott

Paragraphs under Schedule 12A of the Local Government Act 1972 – Exempt Information

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution and agendas and reports relevant to any key decision may be accessed on the Council's website www.newcastle-staffs.gov.uk or may be viewed during normal office hours and copies or extracts obtained on payment of a reasonable fee (unless the publication contains exempt information) at:

The Chief Executive's Directorate, Castle House, Barracks Road
Newcastle-under-Lyme, Staffordshire ST5 1BL

Telephone 01782 742222 Or Contact: DemocraticServices@newcastle-staffs.gov.uk

Title of Report	Brief Description of Report	Cabinet Portfolio holder / Officer contact	Decision maker & earliest date decision may be made	Relevant Overview & Scrutiny Committee	Wards affected	Reason for exemption under Sched 12A (if in private session)
Q1 Finance and Performance Report	To receive the Q1 Finance and Performance Report	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 8 September 2021	Finance, Assets and Performance	All Wards	N/A
Covid Review	To receive a report reviewing the Council's response to the Covid-19 pandemic	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 8 September 2021	Finance, Assets and Performance	All Wards	N/A
Statement of Community Involvement	To approve the revised Planning Statement of Community Involvement	Cabinet Portfolio Holder - Strategic Planning	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A
Local Plan Issues and Options	To approve the proposed Local Plan Issues and Options	Cabinet Portfolio Holder - Strategic Planning	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A
J2 Update Report	To receive a report on resolution of issues at	Cabinet Portfolio Holder - Finance,	Cabinet 8 September	Finance, Assets and Performance	All Wards	N/A

	J2	Town Centres and Growth	2021			
Procurement of a Customer Payment System	To consider a report about awarding a contract in relation to the Council's e-Payments solution.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 8 September 2021	Finance, Assets and Performance	All Wards	N/A
Town Centre car parking strategy update	To consider an update on the Town Centre car parking strategy	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 8 September 2021	All Relevant Scrutiny Committees	All Wards	N/A
Walley's Quarry Update Report	To receive an update report in respect of Walley's Quarry	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A
Medium Term Financial Strategy 2022/23	To consider proposals for the Medium Term Financial Strategy for 2022/23	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 13 October 2021	Finance, Assets and Performance	All Wards	N/A
Procurement of a Revenue & Benefits System	To consider proposals to procure a cloud based Revenue & Benefits back office system	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 13 October 2021	Finance, Assets and Performance	All Wards	N/A
Energy Efficiency Programme	To consider proposals for an Energy Efficiency Programme	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 13 October 2021	Economy, Environment and Place	All Wards	N/A

One Council Programme Update	To receive an update on progress with the One Council Programme	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 13 October 2021	All Relevant Scrutiny Committees	All Wards	N/A
Appointment of a supplier to refurbish the health and fitness offer at Jubilee2.	To recommend a preferred procurement strategy for the design, and refurbishment of the health and fitness offer, and the provision of fitness equipment to ensure that the health and fitness offer at Jubilee2 is fit for purpose.	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 13 October 2021	Health, Wellbeing and Partnerships	All Wards	N/A
Q2 Finance & Performance Report	To receive the Q2 Finance & Performance Report	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 3 November 2021		All Wards	N/A
Medium Term Financial Strategy 2022/23 Update	To consider updated proposals for the Medium Term Financial Strategy for 2022/23 following an Efficiency Board process	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 3 November 2021	Finance, Assets and Performance	All Wards	N/A
Draft Savings Proposals 2022/23	To consider draft savings proposals for the 2022/23 financial	Cabinet Portfolio Holder - Finance, Town Centres and	Cabinet 1 December 2021	Finance, Assets and Performance	All Wards	N/A

	year	Growth				
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